



SCHEDULE “A”

Pine Lake Camp Trailer Park Policies and Rules 2023

Pine Lake Camp is a ministry of the Salvation Army that hosts summer camping programs for children and youth from across the Alberta and Northern Territories division. The purpose of Salvation Army camping is to serve the needs of campers; physical, social, and spiritual. Please visit [www.https://www.pinelakecamp.ca/camps/](https://www.pinelakecamp.ca/camps/) for more information regarding Pine Lake Camp’s summer camping programs. Seasonal trailer sites/lots are provided within the trailer park for occupancy between May 19, 2023 and September 15, 2023, with the purpose of providing accommodation to those who are prepared to provide support services to the summer camping program as needed. Occupancy of a seasonal trailer site/lot is conditional upon the trailer site/lot camper(s) performing services and contributing to the summer camping program in the way described in these Pine Lake Camp Trailer Park Policies and Rules 2023 (the “Rules”). Summer camping program needs will have priority in all matters.

Trailer Park Boundaries

Trailer park campers are welcome to use program amenities of Pine Lake Camp (as listed below and as made available). Outside of the use of these amenities, trailer park campers are to remain within the designated trailer park boundaries; not crossing the wood barrier past the parking lot. This boundary is marked on site with an example in the below picture.



All policies and rules relating to the operation of the trailer park are governed by decisions of The Salvation Army Pine Lake Camp Management Team and Divisional Executive Board (Alberta & Northern Territories Division). These Rules have been developed to ensure good relationships and happy camping for all concerned. Applicants and their families and/or guests agree to the following:

A . General “A”

1. All trailer site/lot campers will observe the rights and privileges of fellow campers by demonstrating a Christian spirit, and always maintaining Salvation Army standards.
2. All trailer site/lot campers must wholeheartedly endorse Pine Lake Camp’s camping ministry recognizing that the primary purpose is to provide Christian ministry in a camp setting.
3. All trailer site/lot campers over the age of 18 must submit a current (within 3 years) criminal record check to the Pine Lake Camp Registration Office prior to the start of their stay.



4. All trailer site/lot campers, including their guests, must wear the provided wristband at all times when on camp property. This is to ensure the safety of all campers.
5. All trailer park campers share the use of (i) the waterfront, (ii) sports court, (iii) canteen, (iv) pool (v) trails (vi) mini golf and (vii) playground with the summer camping program. The summer camping program will have priority of all camp amenities as required. When required for summer camp programming, trailer site/lot campers will be asked by staff to leave the amenity until it is free. Trailer site/lot campers are to cause no interference with the summer camping program.
6. The trailer site/lot campers and summer camp program share the use of the canteen. As such, the hours that the canteen is in use by the summer camping program will be posted on the whiteboard outside the canteen. The canteen can be made available for trailer park users outside of these times by request to the Hospitality Manager at 780-977-5116.
7. The pool hours designated for trailer site/lot campers will be posted on the whiteboard outside the canteen. The pool may be closed from time to time in order to comply with health and safety regulations. Each trailer site/lot camper, family member and their guests will be expected to adhere to all pool rules as posted on the sign outside the pool gate.
8. Alcohol and illicit substances (including marijuana and illegal drugs) are not permitted at Pine Lake Camp. Smoking, including vaping and E-Cigarettes is permitted only in the designated smoking area located at the tables outside of the Quonset Hut.
9. Parents are responsible for their children (under 18) at all times. Trailer site/lot campers guarantee that anyone under the age of 18 will not occupy their site/lot alone (i.e. without a responsible adult chaperone).
10. Pets must be leashed at all times, and all droppings must be cleaned up and disposed of appropriately. Trailer site/lot campers and their guests must provide a copy of their pets' current vaccination records. All pets must stay with their owners. Pets are not permitted to walk through Pine Lake Camp and must remain within the designated trailer park boundaries.
11. The Pine Lake Camp Management Team and Divisional Executive Board reserves the right to refuse anyone admission and/or to immediately remove anyone who defaults in payment, causes a disturbance, does not comply with these Rules, the law, or who willfully destroys personal or trailer site/lot/camp property. Verbal or physical abuse of camp staff or other campers will not be tolerated and are grounds for immediate removal.
12. The trailer site/lot campers and/or their guests will not hold The Salvation Army responsible for any loss or injury to site/lot occupants or property from any cause whatsoever including, but not limited to, fire, falling trees, lightning, flood, theft, collision, vandalism, etc. All campers and their guests agree that the use of the trailer site/lot by the campers, their families and anyone permitted within the Pine Lake Camp is at their sole risk and expense. All campers and their guests will indemnify and protect The Salvation Army from any claims for damage or injury arising from or related to the use of any part of the Pine Lake Camp by campers, their family or anyone permitted upon the Pine Lake Camp. All campers will sign a waiver of liability to be returned to the Hospitality Manager, as part of the Application process.
13. Any damage, need for repair, or required maintenance to Pine Lake Camp property must be reported to the Pine Lake Camp Registration Office. The above can be reported either by email to the Camp Facility Manager at josh.tampai@salvationarmy.ca or by completing the property form, made available in the canteen.



B. Trailer Site

1. Priority for seasonal sites/lots will be given to officers, members, adherents and employees of The Salvation Army from the province of Alberta. Additionally, such priority will also be given to supporters of the mission, vision and values of The Salvation Army.
2. Trailer sites will be rented only by the registered owner of the trailer. This permission is not transferable to another family member should the camper leave the province or the trailer site/lot, nor is it transferable on the sale of the trailer. The trailer site/lot may only be used by the camper(s) named in the Application, members of his/her immediate family and guests who are under the direct on-site supervision of the camper(s) named in the Application. The trailer site/lot is not to be used for any purpose other than as a seasonal recreational trailer park site/lot.
3. The Salvation Army is not responsible to provide or make available any utility, service or amenity which is not specifically listed in these Rules. All trailer site/lot campers will be charged the same seasonal rate regardless of their individual trailer amenities.
4. All trailer sites/lots are assigned by Pine Lake Camp Management prior to the start of the camping season. Trailer sites/lots will not be changed following the commencement of the camping season, without the prior written consent of Pine Lake Camp Management.
5. The trailer site/lot is not to be altered in any way without the permission of Pine Lake Camp Management. Anything added to the site/lot must be removable at the end of the camping season. This excludes any regular lawn maintenance, which can be completed by and at the discretion of the trailer site/lot camper.
6. Each camper is expected to always keep their trailer site/lot clean and tidy: this includes all grounds and the proper disposal of trash. If a trailer site/lot assigned to a camper has not been kept clean and tidy, during and following the camping season as determined by Pine Lake Camp Management, and such trailer site/lot requires additional cleaning, any costs incurred by Pine Lake Camp for cleaning the trailer site/lot will be charged to the registered owner of the trailer, named in the Application.
7. Campfires are permitted in approved trailer site/lot fire pits only and must be fully out before retiring or leaving. Fire pits are not to be moved from their designated spot. Firewood can be purchased at the canteen, or supplied by the trailer site/lot camper. There must be no cutting of trees (dead or alive) on Pine Lake Camp property. No fireworks will be permitted on campgrounds. **DO NOT BURN PRESSURE TREATED WOOD.**
8. Trailer site/lot campers are responsible for any visitor or guest and their conduct. It is the camper's responsibility to make their guests aware of the trailer park Rules. As well, it is the camper's responsibility to ensure all their guests sign in at the Pine Lake Camp Registration Office to receive a wristband to be worn throughout the entirety of their stay. Day guests are not required to submit a criminal record check but must always remain with their host, and will be required to leave Pine Lake Camp property by the designated quiet hours. Any adult (18+) overnight guest must submit a criminal record check prior to their stay and must follow all the Rules.
9. The Pine Lake Camp Management Team reserves the right to review and change these Rules at any time, as it deems appropriate. Campers will receive notice of any change in the Rules from the Pine Lake Camp Management Team representative.
10. In the interest of conserving electricity, all campers must turn off air conditioners, electric hot water heaters, and thermostats when leaving the trailer park for more than one day. The fees paid for these services are for limited, necessary use while using the trailer.



C. Vehicle Parking & Usage

1. Each trailer site/lot is entitled to one parking spot at the rear of their assigned site/lot. Any additional vehicles must be parked in the guest parking area. Vehicles in the guest parking area will be given an identification tag for their dashboard: these must be displayed at all times. Identification tags can be received from the Pine Lake Camp Registration Office.
2. **For the safety of all, the speed limit at Pine Lake Camp is 10 km.** Please watch for pedestrians, especially children. Each camper is to inform her/his children and teens riding bicycles that they are to obey speed limits, yield to pedestrians throughout the camp and move off the road for approaching vehicles. It is the responsibility of the camper to ensure that all children under 18 years wear helmets when riding bicycles on the grounds.

D. For the Safety and Enjoyment of All

1. The following are **NOT** permitted:
 - Operation of powered recreational vehicles. These are not permitted anywhere on Pine Lake Camp. This includes motorized bikes;
 - Cutting or transplanting trees;
 - Digging, driving or moving of stakes without permission, including stakes for a pet leash. Many of our services are underground;
 - Excessive or boisterous noise. (e.g. playing audio equipment so your neighbours are disturbed);
 - Walking through your neighbour's campsite/lot; and
 - Mistreatment of other campers or Pine Lake Camp staff/management including but not limited to: yelling, swearing, physical violence or harassment (in any form of communication including but not limited to, in person or via e-mail).
2. Remember to:
 - Always wear the provided wristbands while on Pine Lake Camp property.
 - Place garbage in designated areas.
 - Be responsible for the behavior of your children and children in your care.
 - Make all guests aware of these Rules, and be responsible for their adherence.
3. Quiet hours are dependent upon the Pine Lake Camp summer programming schedule. They are as follows: Monday to Thursday 10pm-7am. Friday to Sunday 11pm-7am. Guests are requested to leave Pine Lake Camp property by the beginning of quiet hours.
4. The front gate at Pine Lake Camp will be closed but not locked during the entirety of the camping season. Trailer site/lot campers are expected to close the gate behind them when entering and leaving Pine Lake Camp property.



E. General “B”

1. All campers will maintain insurance for the full period the camper, his/her family or guests or any of his/her property (including the trailer), is on Pine Lake Camp property, including comprehensive public liability insurance with coverage of \$2,000,000.00 per occurrence. All campers must provide The Salvation Army with a certificate of insurance before the start of the season. The certificate must prohibit any change or cancellation in the policy without thirty (30) days’ prior written notice to The Salvation Army.
2. **Termination by Pine Lake Camp:** Pine Lake Camp may refuse to grant permission to use a trailer site/lot or terminate a permission given at any time and for any reason. Furthermore, a permission to use a trailer site/lot can be terminated at any time, on the basis of non-compliance with these Rules. Where Pine Lake Camp terminates permission to use a trailer site/lot it will issue a refund for any fees paid from the termination date to the end of the term.
3. **Termination by Registered Owner of the Trailer (Seasonal Trailer Site/Lot Campers):** On or after the start of the seasonal camping season, permission to use the trailer site/lot may be terminated by the registered owner of the trailer named in the Application upon giving a minimum of thirty (30) days’ notice in writing to the Pine Lake Camp Management office. A pro-rated amount of the remaining seasonal camping fees less 30 days will be refunded to the registered owner of the trailer.
4. **Termination by Non-Seasonal Site/Lot Campers (Short-Term Trailer Site/Lot Campers):** No refunds will be issued to short-term trailer site/lot campers who terminate their booking.
5. On the termination, or expiration of the permission to use the trailer site/lot, all campers agree to remove from the trailer site/lot, at his/her expense, any and all structures and fixtures as well as all chattels, goods and other property, whether or not belonging to or placed there by the camper. Such removal shall be carried out to the satisfaction of The Salvation Army (but at the sole cost and risk of the camper) and shall be completed within thirty (30) days from the date of such termination, or expiration. All campers are required to leave the trailer site/lot vacant, safe, neat and clean, free and clear of all abandoned or waste material, debris and rubbish. Any property remaining at the trailer site/lot or elsewhere on Pine Lake Camp property following the thirtieth (30th) day after this permission expires or is terminated shall be deemed to have been abandoned and shall become the absolute property of The Salvation Army, but the registered owner of the trailer, named in the Application, will still be liable for the cost of any removal and restoration of the trailer site/lot.
6. The camper agrees that notwithstanding any other section of these Rules, nothing in the permission to use a trailer site/lot shall interfere with or restrict the right of The Salvation Army to use and enjoy Pine Lake Camp for such purposes as are permitted by law, in the sole discretion of The Salvation Army, without liability to the camper. All campers agree that neither the campers nor their family or guests will interfere with such use by The Salvation Army, including any use permitted by The Salvation Army.
7. The Salvation Army has no obligation or duty to preserve or maintain the existing character or use of Pine Lake Camp, which The Salvation Army may change from time to time, in the discretion of The Salvation Army, without liability to the campers. For clarity, permission to use the trailer site/lot is not intended to create the relationship of landlord and tenant between The Salvation Army and the camper(s), nor is permission intended to create in any way a lease or other demise of any portion of the trailer site/lot or other lands to the camper(s).



8. The Salvation Army Pine Lake Camp has sole discretion to make changes to the operation of the trailer park from time to time.

Acceptance and Confirmation

I/We _____, have carefully read the Application and the Rules and agree to abide by the terms of the Application and these Rules, as the Rules may be changed from time to time by The Salvation Army. I/We understand that if my Application for a trailer site/lot is approved, The Salvation Army has approved such Application in reliance upon my/our agreement to abide by the Application and the Rules.

Failure to adhere to the Rules by myself/us or those under my/our supervision (family or guests) could result in the termination of my/our approval for use by the Pine Lake Camp Management Team.

(Trailer Owner Signature)

(Date)

For Office Use:

Received on _____

If approved, trailer site/lot assigned: _____

This document is to be kept with the application for use submitted by the trailer owner.